

Message Text

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PAGE 01 STATE 099643
ORIGIN SS-25

INFO OCT-01 ISO-00 SSO-00 /026 R

DRAFTED BY S/S-EX:MKWMAJORS:MKWM
APPROVED BY S/S-EX:WESIMS
PA/PRESS:JTRATTNER
S/S-S:DPLANTY
S/S:FWISNER

-----069061 190022Z /65

O 182353Z APR 78
FM SECSTATE WASHDC
TO AMEMBASSY MEXICO IMMEDIATE

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EXDIS

E.O. 11652: DECONTROL 6/6/78

TAGS: OVIP (VANCE, CYRUS R)

SUBJECT: SECVISIT - PRESS ARRANGEMENTS

1. POSTS SHOULD ARRANGE TO RECORD AND TRANSCRIBE ANY PUBLIC REMARKS THE SECRETARY MAY MAKE AND TO FORWARD THEM BY IMMEDIATE TELEGRAM TO DEPARTMENT, WITH CAPTIONS: QUOTE FOR S/PRS AND PA; DEPARTMENT PASS NSC FOR DR. BRZEZINSKI AND WHITE HOUSE FOR MR. POWELL UNQUOTE; AND TO SECRETARY'S PARTY AT NEXT STOP AND TO OTHER INTERESTED POSTS. EXAMPLE OF SUCH REMARKS WOULD INCLUDE ARRIVAL AND DEPARTURE STATEMENTS, EXCHANGE OF TOASTS, ANY IMPROMPTU SESSIONS WITH PRESS THAT MAY FOLLOW MEETINGS WITH HOST GOVERNMENT LEADERS AND TRANSCRIPTS OF ALL NEWS CONFERENCES.

2. INCLUDE INDICATION OF ALL PRESS OPPORTUNITIES IN VISIT
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SCENARIOS (SEE SEPTTEL FOR INSTRUCTIONS ON SCENARIO PREPARATION) SO THAT JOURNALISTS ACCOMPANYING THE SECRETARY ON HIS AIRCRAFT MAY BE INFORMED WELL AHEAD OF ARRIVAL. POSTS SHOULD ALSO PASS FOREGOING TO LOCAL REPRESENTATIVES OF TRAVELING PRESS AS WELL AS TO OTHER REPRESENTATIVES OF AMERICAN MEDIA PRESENT IN RESPECTIVE CITIES VISITED. ORDINARILY, TRAVELING PRESS IS INCLUDED IN ALL EVENTS OPEN

FOR COVERAGE. POOL ARRANGEMENTS RESTRICTING COVERAGE BY TRAVELING PRESS SHOULD BE AVOIDED.

3. NEWSMEN SHOULD BE HOUSED IN SINGLES IN SAME HOTEL AS OFFICIAL PARTY, BUT ON SEPARATE FLOOR. IF ROOMS IN SEPARATE HOTELS REQUIRED, THIS SHOULD BE AT NO GREAT DISTANCE FROM OFFICIAL PARTY. TRANSPORT TO AND FROM OFFICIAL FUNCTIONS SHOULD BE PROVIDED.

4. TWO CONNECTING DOUBLE ROOMS OR SIMILAR AMOUNT OF SPACE WILL BE REQUIRED FOR PRESS ROOM AND FACILITIES TO BE MANNED BY EMBASSY/USIS PERSONNEL.

5. MAKE ARRANGEMENTS FOR USE OF CREDIT CARDS FOR FILING PURPOSES AND PROVIDE FACT SHEET ON COMMERCIAL FLIGHTS FOR TRANSMITTING FILM BACK TO U.S. FOR DURATION OF VISIT. WIRE SERVICES AND TV CORRESPONDENTS ARE USUALLY ON FILING DEADLINE OR SATELLITE FEED TO UNITED STATES. DEPARTMENT REQUESTS, IF POSSIBLE, AUTO TRANSPORTATION TO RUN ADVANCE COPY TO FILING LOCATION AND/OR TV CORRESPONDENTS TO PROCEED IN ADVANCE OF SECRETARY'S MOTORCADE FOR THOSE ON SUCH DEADLINES WHILE REMAINING PRESS COULD TRAVEL ON BUS. IF COST ITEM, TV NETS AND WIRES COULD BE CHARGED EXTRA.

6. MEDIA REPORTS: ENGLISH-LANGUAGE TICKER SERVICE SUCH AS UPI, AP OR REUTER WILL BE NEEDED ON 24-HOUR BASIS FOR LIMITED OFFICIAL USE

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THE SECRETARY AND HIS PARTY. TEN PACKAGES OF CAREFULLY SELECTED SUBSTANTIVE ITEMS SHOULD BE DELIVERED TO S/S BY 0600 EACH MORNING AND AT TWO-HOUR INTERVALS THEREAFTER UNTIL 2400. THIS SERVICE SHOULD START FOUR HOURS BEFORE SECRETARY'S SCHEDULED ARRIVAL. POSTS SHOULD ARRANGE TO HAVE MACHINES RUN UNATTENDED BETWEEN 2300 AND 0500. THE FOLLOWING CRITERIA APPLY:

--REPRODUCE EACH STORY - DO NOT FURNISH ORIGINALS TO S/S. EACH STORY SHOULD BEGIN ON A NEW PAGE. DO NOT REPRODUCE TWO OR MORE STORIES TOGETHER ON THE SAME PAGE.

--ON SECRETARY'S COPY ONLY (ITSELF A PHOTOCOPY OF THE ORIGINAL), ATTACH A ONE- OR TWO-SENTENCE SUMMARY OF STORY, STRESSING NEW DEVELOPMENTS AND HIGHLIGHTING COMMENT OR OPINION, TYPED ON THREE-BY-FIVE INCH NOTEPAPER AND STAPLED TO THE UPPER RIGHT-HAND CORNER OF THE FIRST PAGE OF EACH STORY.

TEN COPIES EACH OF THE LEADING ENGLISH-LANGUAGE DAILY NEWSPAPER AND LEADING SPANISH DAILIES SHOULD BE MADE AVAILABLE TO S/S BY 0600. TEN COPIES OF THE USIS WIRELESS

FILE SHOULD BE PROVIDED TO S/S AS SOON AS RECEIVED. U.S.
CURRENT NEWS WEEKLIES, I.E., TIME, NEWSWEEK, SHOULD ALSO
BE MADE AVAILABLE.

7. PROVIDE SPOKESMAN AND NEWSMEN USIS WIRELESS FILE
AND/OR COMMERCIAL NEWS AGENCY COPY (IF AVAILABLE AT YOUR
POSTS) TO KEEP UP TO DATE ON DEVELOPMENTS AROUND THE
WORLD. WHERE APPROPRIATE, PROVIDE CURRENT AND RELEVANT
BACKGROUND MATERIAL.

8. NEWSMEN SHOULD BE AFFORDED AMPLE TIME FOR WRITING AND
FILING. NO PRESS CONFERENCES SHOULD BE SCHEDULED WITHIN
TWO HOURS OF PARTY'S DEPARTURE.

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9. DEPARTMENT SPOKESMAN WOULD APPRECIATE FULL-TIME
ASSISTANCE OF ONE OFFICER, PREFERABLY PAO, DURING STAY AT
POST. CHRISTOPHER

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Message Attributes

Automatic Decaptioning: Z
Capture Date: 01 jan 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 18 apr 1978
Decaption Date: 20 Mar 2014
Decaption Note: 25 YEAR REVIEW
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 20 Mar 2014
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1978STATE099643
Document Source: CORE
Document Unique ID: 00
Drafter: EX:MKWMAJORS:MKWM
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Expiration:
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From: STATE
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Image Path:
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Legacy Key: link1978/newtext/t19780443/aaaabkdg.tel
Line Count: 139
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Litigation Codes:
Litigation History:
Locator: TEXT ON-LINE, ON MICROFILM
Message ID: 2aa18bab-c288-dd11-92da-001cc4696bcc
Office: ORIGIN SS
Original Classification: LIMITED OFFICIAL USE
Original Handling Restrictions: EXDIS
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
Previous Channel Indicators: n/a
Previous Classification: LIMITED OFFICIAL USE
Previous Handling Restrictions: EXDIS
Reference: n/a
Retention: 0
Review Action: RELEASED, APPROVED
Review Content Flags:
Review Date: 05 may 2005
Review Event:
Review Exemptions: n/a
Review Media Identifier:
Review Release Date: N/A
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
SAS ID: 2927026
Secure: OPEN
Status: NATIVE
Subject: SECVISIT - PRESS ARRANGEMENTS
TAGS: OVIP, (VANCE, CYRUS R)
To: MEXICO
Type: TE
vdkgvwkey: odb://SAS/SAS.dbo.SAS_Docs/2aa18bab-c288-dd11-92da-001cc4696bcc
Review Markings:
Sheryl P. Walter
Declassified/Released
US Department of State
EO Systematic Review
20 Mar 2014
Markings: Sheryl P. Walter Declassified/Released US Department of State EO Systematic Review 20 Mar 2014